

Approved minutes

Cox's Creek Elementary

October 12, 2015 4:00

SBDM Minutes 2015

Members Present: Marie Lyons, Sarah Cecil, Nikki Booher, Beth Crowe, Misty Roller,

Angie Taylor

Members Absent: none

1. Opening Business

- a. Agenda was approved by Sarah and seconded by Beth. Council was in consensus.
- b. September 2015 Minutes were approved by Beth and seconded by Nikki. Council was in consensus.
- c. Good News Reports-Angie shared that our school met its gap goal. She wrote a Lego grant, but there has been no news yet as to whether or not we got it. Kathy Miller wrote an environmental grant and we are still awaiting approval on it. Beth's new library furniture is arriving.
- d. Public Comment-none

2. Student Achievement

- a. Assessing Student Achievement was discussed amongst the committee
- b. Student Achievement Report was presented

3. School Improvement Planning

- a. Monthly Review-Angie went to the #1 school in the state. She learned that they utilize a 30 minute block every day, with parent volunteers as well as available staff in the school. Each student has a goal folder reading and math.
- b. Results Review was discussed amongst the committee
- c. Needs Assessment and time-line for the planning process-Angie, Jennifer and Cindy will be conducting Intentional Learning Walks on a weekly basis, and this will begin on Monday, October 19th. The rubric they will use is from the Danielson framework.
- 4. Budget Report-**This was looked at and discussed amongst the committee. PTO just purchased bulletin boards for the remaining classrooms that did not have them. Now we will have a bulletin board outside of each classroom in the school.
- 5. Standing/Program Review/Ad Hoc Committee Reports-**We will begin having flexible groups for interventions (Baxter Time) on Monday, October 19th. The big focus will be on math, reading and on-demand writing. Angie said our school's goal is to eliminate novice kids so Baxter Time should help tremendously with this goal. Also, beginning October 19th, all students will come into the building each morning and sit outside their classroom door.

There will be no downtime and students may read a book or have interventions provided to them at this time.

6. Policy Updates-

- a. Homework Policy-An ad-hoc committee needs to look at it. This committee needs to look at it/revise it and have information back by November's council meeting.
- b. Instructional Practice Policy-The entire faculty will meet on this policy in order to update. This will not be completed by November's council meeting.
- c. Discipline and Classroom Management Policy-This will be given to the RTI committee to review. Jennifer Stone will be in charge of this committee. Information will be given back by November's council meeting.
- d. Emergency Management Plan Policy-Angie read to council. Motion by Marie and seconded by Nikki. Council was in consensus.

7. Old Business-Angie will be sending out updated Title I Parent Compacts

8. New Business-Emily Borders was hired for 100 days through ESS Daytime waiver money.

9. On-Going Learning

- a. SBDM Calendar-Teams/Groups of parents and teachers will be going to visit top 10 schools.
- b. Textbook Money/Instructional Resources-We received an additional \$20,000 in Section 6 money. The council discussed how to use this money most efficiently.

10. Upcoming Deadline/Next Meeting Date and Preliminary Agenda

- a. Upcoming Deadlines-KDE updated improvement plan is due in December.
11. **Adjournment-**Beth made a motion to adjourn at 5:25 and Misti seconded. Council was in consensus.